

SOUTHERN CALIFORNIA REGIONAL YOUTH COMMITTEE OF NARCOTICS ANONYMOUS – GUIDELINES *Revised on April 30, 2025*

I. NAME

- A.** The committee as it serves within the Southern California Region of Narcotics Anonymous is known as the Southern California Regional Youth Committee of Narcotics Anonymous (known as the S.C.R.N.A.Y.C).

“Our membership is richly varied, made up of many addicts from widely differing backgrounds. These members bring with them a variety of ideas and talents. That diversity enriched the fellowship and gives rise to new creative ways to reach addicts who need our help.”

It Works: How and Why - pg.127

II. DEFINITION OF PURPOSE

- A.** S.C.R.N.A.Y.C primary goal is to support the groups we serve and, in the efforts, to further our fellowship’s primary purpose: to carry the message to the addict still suffering. **B.** S.C.R.N.A.Y.C approach shall function as a sub-committee under the representation of the Southern California Region of Narcotics Anonymous (from here on, referred to the RSC). **C.** S.C.R.N.A.Y.C shall promote unity within the fellowship by giving young people a voice in service and a sense of belonging within the community of Narcotics Anonymous as a whole.
- D.** S.C.R.N.A.Y.C trusted servants shall encourage new young recovering addicts that being of service and giving back is part of how we stay clean.
- E.** S.C.R.N.A.Y.C shall suggest to give young recovering addicts an opportunity to be introduced to regional service by mentors that are their peers, giving them a piece of foundation to look forward for open onward opportunities in service commitments.

“Today’s decisions may affect tomorrow’s members. When we think of solutions to our current problems, it’s not hard to consider the needs of our group, area, our regions or even the worldwide fellowship. But it’s also important to remember the ‘unseen members’ in our decisions-the members yet to come. When we work to ensure the vitality of NA, we’re not working just for ourselves but for those yet to join us.” *It Works: How and Why - pg.129*

III. VOTING AND MOTION PROCEDURES

- A.** Voting participants that have previously attended two consecutive and not missed two consecutive meetings shall have a vote.
- B.** Voting participants shall include the following: *Vice Chairperson, Secretary, Area Liaisons, Alternate Area Liaisons, RSC Committee Liaisons and Members at Large.*
1. Chairperson to vote only in case of tie.
- C.** Voting participants in [Section III.-B] are allowed 1 vote for each motion seconded by another voting participant.
- D.** S.C.R.N.A.Y.C shall follow the ‘Robert’s Rules of Order’, in conjunction with consensus based decision-making processes.

- E** . Quorum is defined as a *simple majority vote* of voting participants (*half +1 = quorum*).
- F** . Business motions shall pass with a simple majority vote from the voting participants.
- G** . Motions regarding guideline changes, money matters, or removal of a trusted servant from their position shall require a 2/3 majority vote of the voting participants.
- H** . Nominations shall be held in September and elections in October with the newly elected officers taking office in the month of November.
- I** . Elections of the S.C.R.N.A.Y.C trusted servants shall require a *simple majority vote*.
- J** . After S.C.R.N.A.Y.C elections have taken place, the elected trusted servants shall attend the immediate RSC monthly meeting to be affirmed by the Regional Conference Members (RCMs) before taking office.

IV. EXECUTIVE BODY ROLES & RESPONSIBILITIES

A. Chairperson:

1. Shall have (3) three years of uninterrupted clean time and with at least (1) one year of S.C.R.N.A.Y.C service experience.
2. A working knowledge of the 12 Steps, 12 Traditions and 12 Concepts of Narcotics Anonymous.
3. Be willing to serve a (2) two-year commitment.
4. Attend S.C.R.N.A.Y.C monthly meeting.
 - i. Attend the SCRANA monthly meeting.
 - ii. Attend the RSC monthly meeting.
5. Prepares a monthly report for S.C.R.N.A.Y.C monthly meeting.
 - i. Prepares a monthly report for SCRANA meeting, if and when necessary.
 - ii. Prepares a monthly report for RSC monthly meeting.
6. Ability to organize and facilitate the S.C.R.N.A.Y.C monthly meeting in a direct and timely manner.
7. Prepares an Agenda for the S.C.R.N.A.Y.C for every meeting.
8. Prepares materials for informational training for the next elected chairperson.

B. Vice Chairperson:

1. At least (2) two-years of uninterrupted clean time and with at least (1) one year of S.C.R.N.A.Y.C service experience.
2. A working knowledge of the 12 Steps, 12 Traditions and 12 Concepts of Narcotics Anonymous.
3. Be willing to serve a (1) one-year commitment.
4. Attend S.C.R.N.A.Y.C monthly meeting.
 - i. Attend the SCRANA monthly meeting.
 - ii. Attend the RSC monthly meeting.
5. Prepares a monthly report for S.C.R.N.A.Y.C monthly meeting.
- i. Prepares a monthly report for RSC monthly meeting, in conjunction with the Chairperson.
6. Facilitate S.C.R.N.A.Y.C Ad-Hoc meetings, if and when agreed upon to meet with S.C.R.N.A.Y.C members.
7. Facilitate Orientation for new S.C.R.N.A.Y.C members.
8. Assist with the Chairperson with preparing materials for informational training.
9. Able to advance as Chairperson, when the conclusion of the current Chairperson has been fulfilled.
10. Able to carry out all duties and responsibilities in the absence of the Chairperson.

C. Secretary:

1. At least (2) two-years of uninterrupted clean time and with at least (1) one year of S.C.R.N.A.Y.C service experience.
2. A working knowledge of the 12 Steps, 12 Traditions and 12 Concepts of Narcotics Anonymous.
3. Be willing to serve a (1) one-year commitment.
4. Access to a computer.
5. Attend S.C.R.N.A.Y.C monthly meeting.
6. Taking accurate and concise Minutes and distributes them via email in the S.C.R.N.A.Y.C Google Group prior to every monthly meeting.
7. Maintain records such as the following: Agenda, Minutes, Attendance Sheet, and RSC Reports.
8. Retains a copy of the S.C.R.N.A.Y.C Guidelines and distributes to all members.

V. AREA YOUTH LIAISONS / ALTERNATE AREA YOUTH LIAISONS

A. Area Youth Liaison and/or Alternate Area Youth Liaison are elected by the liaisons' Area Service Conference (ASC).

1. Suggested (6) months of continuous clean time and willingness to serve.
2. Participate in the voting processes.
3. Report back any information between liaisons' area and the S.C.R.N.A.Y.C. meeting or function/events.

VI. REGIONAL SUB-COMMITTEE LIAISONS

A. At least (1) one-year of uninterrupted clean time and with service experience.

B. A Regional Sub-Committee Liaison is representative between the S.C.R.N.A.Y.C and the appropriate Southern California Regional Sub-Committee that serves within the different functioning committees.

C. Functioning duties and committee are as follows:

1. Activities: Coordinate and within budget for annual date of "Clean not Dead" event and/or any fundraising events.
2. Convention: Coordinates S.C.R.N.A.Y.C information table, workshop participation, and suggested youth speakers for the convention.
3. Hospitals & Institutions: Distribute S.C.R.N.A.Y.C meeting directories, participate in H&I Learning Day, and update the youth-focused panels.
4. LGBTQ: Coordinates S.C.R.N.A.Y.C information table, workshop participation, and suggested youth speakers for the committee's events/functions.
5. Public Relations: Distribute S.C.R.N.A.Y.C meeting directories, participate in workshops, presentations, booth sitting, and Service Works.

D. Attend the S.C.R.N.A.Y.C and the appropriate regional sub-committee monthly meetings.

E. Coordinates with the appropriate regional sub-committee meeting to any S.C.R.N.A.Y.C related projects.

F. Submit monthly reports for both S.C.R.N.A.Y.C and the appropriate regional sub-committee

VII. OPERATIONAL GUIDELINES

- A.** S.C.R.N.A.Y.C. shall hold a monthly committee meeting focusing on new ways and opportunities for youth addicts in recovery. All addicts are welcome regardless of age.
- B.** S.C.R.N.A.Y.C. shall conduct all business in accordance with the Twelve Traditions and the Twelve Concepts of NA Service.
- C.** Elected S.C.R.N.A.Y.C. executive trusted servants shall consist of the following:
Chairperson, Vice Chairperson and Secretary.
- D.** Any executive S.C.R.N.A.Y.C. trusted servant with three-consecutive absences will be automatically removed from their position/commitment.
- E.** Elected S.C.R.N.A.Y.C. executive trusted servant may *not* serve more than two-consecutive terms in the same office.
- F.** Any decisions that rise between meetings are to be resolved by the executive body and reported at the next scheduled meeting.
- G.** During discussions, pros/cons, *any* participant may bring forward an idea or concern.
 - 1. After a full discussion, and after listening mindfully to the voice of the minority perspective, we shall try to reach a consensus.
- H.** S.C.R.N.A.Y.C. shall organize the "Clean not Dead" Annual Event in conjunction with Southern California Regional Activities Committee of Narcotics Anonymous.
- I.** S.C.R.N.A.Y.C. shall support, participate, and communicate on a regular basis with RSC Committees such as Activities, Convention, Hospitals & Institutions, LGBTQ, Phone-lines, and Public Relations.
- J.** S.C.R.N.A.Y.C. shall support and/or coordinate with Areas within the Southern California Region by supporting youth-oriented groups.
- K.** Elected S.C.R.N.A.Y.C. executive trusted servants are responsible to maintain records related to S.C.R.N.A.Y.C. service.
- L.** Any executive S.C.R.N.A.Y.C. trusted servant shall be removed from the position/commitment upon loss of their clean time.
 - 1. May become eligible again when the clean time requirement has been fulfilled for the individual.
- M.** In case of a guideline conflict with the RSC Guidelines, the RSC guidelines shall supersede authority of the S.C.R.N.A.Y.C guidelines.

Adopted and approved by the RSC June 14th 2025 Secretary / Luna H.